***Maryland SEFEL Pyramid Model Monthly Leadership Minutes***

Date | time Tuesday, March 12th, 2019 | 1:00 PM – 3:00 PM |

Location Maryland State Department of Education, 200 West Baltimore Street, Baltimore MD, 21201

10th Floor Conference Room

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| **Mental Health Matters Campaign – Tiffany Thomas (via phone)**   * Goal is to raise awareness of children’s MH. Week of May 5th to 11th. * Community and school champions encouraged to join campaign. * Once registered, agencies and schools receive digital resources, activities, poster, and bookmark for each child. * Topics/resources for morning announcements for each day of the week. * Factsheet on educator stress: available on website by end of March. * Contact info: Facebook: Children’s Mental Health, Website: [www.childrensmentalhealthmatters.org](http://www.childrensmentalhealthmatters.org), Tiffany’s email: [TThomas@mhamd.org](mailto:TThomas@mhamd.org). * Please share the two main handouts and Tiffany’s email address with others. |
| **Review of Meeting Minutes from February Meeting and Ratification of Minutes**   * Leadership reviewed and ratified the February minutes. |
| **Review Action Plan Progress: Determine Criteria for the Meeting Evaluation Form**   * Leadership reviewed and edited the draft evaluation form. * UMB will finalize evaluation form to be used at each meeting moving forward. * The form will be assessed for effectiveness/satisfaction in 3 months.   **Miscellaneous**   * Meeting moving to 8th floor conference room starting next month for additional space as leadership team has grown. * Idea to develop media outreach campaign to disseminate updates to SEFEL PM content to reach trainers disconnected from Pyramid Model updates. * Example: “SEFEL is now Pyramid Model” tagline on email signatures of leadership members. * Nancy working to bring a practice-based coaching model TOT to Maryland. |
| **Cadre Updates**   * February Call   + Discussed lessons learned, incentivized training and coaching model used in NY state.   + Explored implementation science components including importance of ongoing support such as coaching.   + Additional discussion: Through MSDE, professionals are currently able to apply for payment to attend trainings and should also have ability to apply for funds to receive coaching. * Infants & Toddlers Programs currently doing so by using discretionary funds.   + Request to UMB during Cadre webinar: meet with consultants who need to enter both SEFEL PM and consultation data into SEFEL OMS and ECMHC OMS.   + Data collection of Pyramid Model Activities * UMB is currently gathering data on activities of cadre members. |
| **Agency Updates**   * UMB: * Spring Symposium, Tuesday, May 14th * Rob Corso is the keynote speaker. * Audience: Publicly funded private preschool teachers and administrators. * Deadline to register: April 5th. * Registration will then be offered to Leadership, Cadre members, and SSIP counties (Cecil, Frederick, Howard, Montgomery). * Janette, Tresa, and Nykia to disseminate flyer.   + June TOT * June 19-21; finalizing exact dates. * UMB to partner with Nancy and Deborah to vet training numbers on applications. * Edit on application: Trainers must be re-certified every 4 years. * Deborah to identify SEFEL PM trainers in MSDE trainers’ database who are not up to date with the Model to re-engage.   + Spring Pyramid Model Trainers and Coaches Meeting, April 26th 9AM-3PM at CTE * SEFEL PM TOT Follow-Up: 1PM-3PM. * Participants should email Deborah if planning to attend SEFEL PM TOT Follow-Up.   + TPITOS Training (June 3rd - 4th) * Location secured: Department of Community Resources & Services, 9830 Patuxent Woods Drive, Columbia, MD. * Priority given to Cadre members and those utilizing the tool in classrooms.   + New State Pyramid Model Logo * The new logo will now be used on all materials developed by and related to the MD SEFEL Pyramid Model.   **Other Updates**   * + Samford Harmony curriculum— Social emotional curriculum for pre-k and elementary school classrooms. * Materials are free of charge. * informational flyer to be emailed out. |
| **Next Meeting: April 2nd, 2019**   * Goals for next meeting: Begin to use evaluation form, review, add training qualification updates as standing item, review list of current cadre list and leadership members. |