***Maryland SEFEL Pyramid Model Monthly Leadership Minutes***

Date | time Tuesday, April 2nd, 2019 | 1:00 PM – 2:30 PM |

Location Maryland State Department of Education, 200 West Baltimore Street, Baltimore MD, 21201

10th Floor Conference Room

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| **SLT reviewed and ratified minutes from March meeting** |
| **Reviewed Action Plan Progress:** Reviewed current members and cadre list and discussed any missing individuals and or categories working from the suggested membership list within the BOQ published by the National Center on Pyramid Model Innovations.BOQ SLT #1: “SLT has written criteria for membership which ensures broad representation from a range of stakeholders, programs and agencies.” * Recommended representation in SLT according to the BOQ: Families, Childcare, Mental Health, Head Start, Higher Ed, Early Childhood Special Ed.
* Develop a legend of categories members belong to:
* ‘Families’ category: UMB to connect with Parents Place of Maryland for involvement in SLT.
* ‘Childcare’ category: Connect with childcare associations.
* Special Education: Including Pam Miller, Brian Morrison, Janette Guerra from MSDE’s Division of Early Intervention and Special Education Services.
1. Reach out to county-level folks in special ed (including Mary Rose Catena from Montgomery County Public Schools).
2. UMB to invite Missy Romano and Kathy Griffin from Harford County Public School System.
3. Resource centers, independent trainers, trainers within organizations.
* UMB will clean up cadre membership list based on updates given about members.
* UMB will develop survey for SLT members to identify themselves under one or more categories.

**Miscellaneous*** Discussed opportunities and importance of incentivizing coaching: Crafting messaging and language used to engage participants in coaching (i.e.: offering PAUs, providing materials at trainings).
* Education coordinators help support this internally at agencies.
* SEFEL PM trainings: Work to include more specific case examples for providers.
* Idea to make updated training videos of providers using techniques as some videos are outdated.
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| **Agency Updates*** MSDE: Debbie working on list of SEFEL PM trainers in the database.
* UMB SOM: Working on new project LAUNCH. Writing in SEFEL PM training and coaching with Union Baptist Head Start.
* UMB:
* Spring Symposium- about 50 registrations
* Sanford Harmony curriculum will be a vendor.
* Please reach out with ideas for vendors.
	+ June TOT: Interest expressed by Leadership members to attend. Members are welcome to attend.
	+ Spring Pyramid Model Trainers and Coaches Meeting, April 26th
	+ TPITOS Training, June 3rd - 4th: Priority given to Cadre members and those working with infant and toddler teachers.

**SLT completed the meeting evaluation form*** Suggestions to shorten the form.

**Next Meeting:** Tuesday, May 7th  from 1:00 – 2:30 PM |